

REQUEST FOR QUOTATIONS

Printing of National Basic Nutrition Training Manuals for the ENRICH Project in Singida and Shinyanga Regions

1.0 About Nutrition International and ENRICH Project

Nutrition International (NI), formerly the Micronutrient Initiative, is a Canadian-based international non-governmental organization dedicated to improving the health and nutrition of the world's most vulnerable; especially women and children. NI is part of a consortium of NGOs implementing the Enhancing Nutrition Services to Improve Maternal and Child Health (ENRICH) project. The ENRICH project is funded by Global Affairs Canada (GAC) and World Vision Canada, targeting five countries in Africa (Kenya and Tanzania) and Asia (Bangladesh, Pakistan and Myanmar). The consortium is led by World Vision and includes Harvest Plus, the University of Toronto, and Canadian Society for International Health. The project will be implemented over a four-year period, concluding in 2020.

The ENRICH project takes a comprehensive approach to improve the delivery of essential nutrition services that targets the first 1000 days of life, including health systems strengthening, promotion of the consumption and production of nutrient-rich and fortified foods, micronutrient supplementation, infant and young child feeding (IYCF), hygiene promotion, and maternal nutrition. The project is expected to increase the access to basic nutrition and health services of a total of 2.09 million people – approximately 800,000 women and 740,000 children. In Tanzania the project is expected to directly benefit 707,000 pregnant and lactating women and children under two years, and nearly one million people in total.

2.0 Scope of Work

To print and deliver National Basic Nutrition Training Manuals. The qualified vendor will be responsible for the editorial design and graphics/layout of the tools. The vendor will work with the technical arm of the Ministry of Health – the Tanzania Food and Nutrition Centre (TFNC) – and Nutrition International to finalize the art work for the print job. Artwork samples of the manual (in soft copies) will be provided by TFNC. Final versions of the manuals must be signed-off by both TFNC and NI prior to printing. A list of the required manual and quantities are presented in Table 1.

The **technical specifications** are as follows:

Size: A4

Number of Pages: as specified

Cover Paper: Glossy 350 GSM, full colours. United Republic of Tanzania, logo and flag

Bind: Perfect Binding

Text inside papers: Glossy Art papers 150 GSM full colour

Table 1: Required manuals and quantities for the ENRICH project in Singida and Shinyanga Regions

No.	Level	Manual	Number of Pages	Number of Copies to Print
I	Health facility	Facilitator Guide	252	100
		Participants Manual	225	100
II	Community	Facilitator Guide	239	100
		Participants Manual	189	100
III	Flip chart Health facility		68	100
IV	Flip chart community		57	100
V	Time table		2	100

3.0 Deliverables

- Design and graphics/layout of the required manuals by 16 November 2018
- Soft copy of the approved art work documents by 23 November 2018
- Print copies (2) of each of the required manuals to NI (for endorsement by Ministry of Health, Community Development, Gender, Elderly and Children) by 28 November 2018
- Deliver printed tools to TFNC by 19 December 2018

4.0 Terms of Payment

- Payment will be made once all the materials have been printed and delivered to TFNC, and upon submission of an invoice as well as signed and stamped delivery notes.
- Payment will be made only upon sign-off of product quality by NI.

5.0 Requirements

- Evidence of successful execution of a similar project within the last five years
- Evidence of equipment and technical capacity
- Certification of registration
- Acquired Tax Identification Number
- Business License
- Compliance with Value Added Tax

6.0 Quotations will be evaluated according to:

- a) Compliance with specifications above
- b) The quote must be valid for at least 90 days
- c) Competitiveness in terms of cost, lead time and terms offered

7.0 Application

Interested applicants should submit a cover letter and quote that includes, but is not limited to, the budget proposal, lead time for the tasks mentioned above and a description of the printer's experience by 1700 on 12 October, 2018.

Proposals should be submitted via email with 'Printing for National Basic Nutrition Training Manuals for ENRICH' in the subject line to:

The Country Director
Nutrition International

International House, Corner of Shabaan Robert & Garden Ave
Knight Frank Business Center 3rd Floor, Room 1- 4
P.O. Box 11982, Dar es Salaam, Tanzania

Email: Tanzania@NutritionIntl.org

Cc: dngaka@NutritionIntl.org