



SUN CSO Network in Tanzania

AMKA PROJECT

Support community engagement mechanisms for improved nutrition-(GRANT NO IA-TAN/2019/0044)

ISSUANCE DATE: July 17, 2019

CLOSING DATE: July 30, 2019

SUBJECT: CALL FOR PROPOSAL

PANITA through the Irish Aid Funded Project- AMKA invites Concept Note for funding from non-governmental organizations (NGOs), Community based organizations, and faith based organizations to carry out nutrition activities, **preference will be given to organizations with current offices and operations in Itilima and Misungwi who are PANITA members.**

The purpose of this Concept Note is to disseminate information to prospective applicants so that they may develop and submit concepts for PANITA AMKA Grant funding. This Concept Note: (A) Back ground; (B) describes the types of activities and Expected results for which applications will be considered; (C) Evaluation Criteria (D) Instructions to Applicants

To be competitive under this solicitation, concepts must be fully responsive to all directions in this Concept Note document.

(A) Background,

Partnership for Nutrition in Tanzania (PANITA), is implementing 18 MONTHS project from July 2019 to Dec 2020), to improve nutrition situation among the children of the age from 0-5 years and women of reproductive age. The project will be implemented in Misungwi and Itilima

This project aims is to support the local government of Tanzania to reduce stunting among children less than 5 years and women of reproductive age. This will be achieved through transforming and sustaining behaviors, building capacity and investing in maternal, infant and young child feeding, early childhood development, hygiene and sanitation, promoting Homestead food production and addressing gender imbalances.

(B) Activity description,

AMKA project will focus on changing community behaviours on nutrition through the use of the following.

1. Community education
2. Health facility worker training
3. Homestead food production

The following specific activities at the community level through CSO.

- The use of village health day and other relevant forum to increase community awareness on nutrition interventions as a means to influence behavior change
- Promote nutrition education through various ways
- Advocate for increased resources for nutrition and accountability at all levels

Expected results, and

The desired outcome of the project's activities will be:-

1. Improved operational multi-sectorial response for nutrition at district, ward and village level levels (Agriculture, WASH, Education, and Community Development, Livelihoods) to establish a cycle of planning, budgeting, and delivery, monitoring and reporting.
2. Enhanced capacity to support optimal care practices for maternal nutrition and IYCF, WASH and early childhood development in the target districts
3. Increased knowledge of pregnant women, caregivers of children under-two years of age, household and community decision makers on IYCF, ECD, WASH and health practices in target regions
4. Continuous quality improvement and policy engagement

(C) Evaluation Criteria

Applications will be evaluated against the criteria in the table below.

| Evaluation Category | Rating – Points |
|---|------------------------|
| Understanding of the core objective of CSOs in AMKA's community interventions and required deliverables and the CSO will articulate it clearly in its plan (methods and approach) given the existing nutrition issues at their locality | 20 |

| | |
|---|------------|
| Demonstrated experience of working with communities in addressing nutrition sensitive and / or nutrition specific issues | 15 |
| Clearly defined implementation plan, M&E plan and the budget | 30 |
| Already worked with communities and has a coverage of not less than 50% of the district's ward coverage (Support letters from WEOs of the respective wards) | 15 |
| Demonstrated a good working relationship with both government and community and has a supporting document as approval from the LGAs | 10 |
| Clear and articulated inclusion of the social cultural norms and Gender consideration | 10 |
| Total | 100 |

(D) Instructions to Applicants

The applicants will propose their own implementation strategies for the implementation of the scope of work described above, introducing innovations that are appropriate to their organizational strengths.

Applicants shall present their proposals in the formats provided. Those applications that are not submitted according to the formats requested and in accordance with the instruction in this Concept Note will be considered as non-responsive and will be disqualified.

The application elements and guidelines are summarized below:

- **Section I (Basic Information).** The Applicant provides basic contact information and information regarding the status of the organization.
- **Section II (Project Description).** The Applicant describes main program elements such as objective of the grant and the linkage to AMKA objectives, results and indicators for measuring results, the activities' beneficiaries, and plan for disseminating activity deliverables.
- **Section III (Project Implementation Plan, Monitoring and evaluation).**

This section covers information regarding project implementation, including proposed personnel and descriptions about each task. Each task must be:

- Complete and sound
- Integrated and scheduled with dependent tasks
- Assigned to a responsible party
- Defined in terms of resources required
- Concluded with a viable milestone of achievement—milestones must be linked to results.

The tasks listed must show a logical, thoughtful approach to the overall implementation plan. Tasks should describe actions and be logically sequenced. Each task must contribute to the achievement of the activity objective.

Applicant describes any relevant material assumptions made and/or conditions precedent required for the achievement of the grant objective.

- **Section IV (Experience and Capacity).**

Applicant describes previous or on-going experience implementing similar activities. This is a critical factor in assessing the capacity of the Grantee to implement the activity. Applicant also provides contact information of references that can speak to the Applicant's past performance and capabilities.

- **Section VI (General Budget and guideline).**

The Budget forms, when properly completed, reviewed, and approved, serve as the mutually agreed-upon "roadmap" for activity financial management. All activity costs must be identified. Cost data must be accurate; proposed amounts should not be unrealistically high or low.

- The budget should be realistic and itemise clearly in each activity, **not lumpsum.**
- The administration cost (office cost and Salary) do not exceed 20% of the whole budget
- **Procurement** – No procurement of Bicycle, motor bike, rain boots, rain coat and Umbrellas.
- The budget line of this project is not more than 30,000 Euros per project period

Application Submission Information

Applications shall be in English and must be signed by an authorized agent of the applicant.

The Concept Paper shall not exceed five (5) pages.

Applications should be submitted one in hard copy and electronic copy in Word or PDF format to the PANITA office **July 30th, 2019 05:00PM** at the address below and should reference **"CONCEPT NOTE DATED JULY 30th, 2019"**.

AMKA Project,

Project coordinator - PANITA,

Partnership for Nutrition in Tanzania PANITA,

Plot No 305A Lwehabura Street, Mikocheni A, off Rose Garden Road.

P.O. Box 32095, Dar es Salaam.

Tel: [+255 22 2701753](tel:+255222701753)

In addition, an electronic copy of the application should be emailed to the address provided below.

E-mail: 1. info@panita.or.tz,

2. jane.msagati@panita.or.tz